

TIMELINES AND DEADLINES FOR CANDIDATES

Candidates should keep this document for reference until the by-election concludes. All e-mails should be sent to elections@ata.ab.ca.

Candidate Responsibility	Deadline
Register as a candidate using the online registration form	*** See notes
Notice of nomination call and nomination deadline published on Association website	2024 10 01
Special mailing for nomination call package sent to ATA school representatives in the Edmonton District region	2024 10 01–3
Notice of nomination call and nomination deadline published in <i>ATA News</i>	2024 10 08
Submit nominations to the returning officer by 1700 on the nomination deadline	1700, 2024 10 31
Announcement of candidates published on Association website	2024 11 01
Attend the candidates' meeting	2024 11 02
Deadline to submit request to the administrative officer for labels or envelopes for purposes of mailing campaign materials to eligible voting members not in schools	1200, 2024 11 06
Submit headshot photo, biography and platform to the administrative officer	1700, 2024 11 06
Confirm intention to attend forum(s) with the administrative officer	2024 11 06
Deadline for submission of candidate speech videos to administrative officer	1200, 2024 11 08
Publication of candidate headshot, biography and platform on Association website	2024 11 08
Campaign videos of candidates for district representative posted on Association website	2024 11 13
Deliver campaign materials to the attention of the administrative officer at Barnett House for inclusion in school mailing (if participation confirmed)	1600, 2024 11 13
Deadline to submit request to the administrative officer for advance on campaign grant	2024 11 14
Publication of candidate biographies and platforms in <i>ATA News</i>	2024 11 19
School mailing of campaign materials and voting instructions to Edmonton District	2024 11 19–20
Online voting opens	0800, 2024 12 09

Deadline to e-mail the administrative officer as to whether you or appointed scrutineer will attend delivery of results	2024 12 11
Online voting closes	1700, 2024 12 12
Results of vote provided to Scrutineer Committee by third-party voting systems agent	2024 12 12
Results, with vote count, published on Association website and shared via social media	2024 12 13
Deadline to file appeal, if any, of by-election results to the ATA executive secretary	1700, 2024 12 27
Submit expense claims to the administrative officer	2025 01 12
By-election results published in <i>ATA News</i>	2025 01 14

***Candidate decides when to register but must be registered to receive by-election-related communications and assistance from the Association.